

Upgrade Timeline and Checklist

Starting on Monday, June 16, 2014 Online Banking will be disabled to implement the upgrades discussed in this guide. Service will resume midafternoon on Tuesday, June 17, 2014.

This checklist is to assist members with the upgrade process and important dates, and tracking necessary changes that may require your attention prior to dates specified below.

Member Action Required on or before:	Online Banking Service	Member Action Instructions	Completed
June 9, 2014	Bill Pay/eBill Users Only eBills Service will be disabled	Members will need to reference their monthly bills via email and standard mail as arranged per each vendor. Members will need to re-establish eBills on or after June 17, 2014.	<input type="checkbox"/>
June 13, 2014	Bill Pay Users Only Bill Payments scheduling down for two days	<i>All Bill Payments will be paid as scheduled during the upgrade.</i> Members will not be able to access or schedule a new bill payment between June 13th - June 17th. This service will resume following the upgrade.	<input type="checkbox"/>
June 13, 2014	Bill Pay Users Only Bill Payment History change	Bill Payment history will not transfer to the upgraded system. If you desire to retain your Bill Payment history you can download transactions prior to the upgrade. Instructions on page 6.	<input type="checkbox"/>
June 13, 2014	eStatement/eDocuments Limited access	Members cannot access their eStatements or eDocuments through online banking between June 16th - June 17th. This service will resume following the upgrade. Your prior statements will be retained online and available for access.	<input type="checkbox"/>
June 13, 2014	Transfers	Document your recurring and scheduled transfers. These will need to be re-established post upgrade.	<input type="checkbox"/>
June 13, 2014	FinanceWorks™ Users Only FinanceWorks™	FinanceWorks™ users will need to download transaction history. There will be a new budgeting tool and system post online banking upgrade.	<input type="checkbox"/>
June 13, 2014	Remote Deposit Capture	Remote Deposit Capture will not be available during the upgrade from June 13th at 5pm through mid-afternoon on June 17th. Should you desire to make a remote deposit you can do so through June 12, 2014.	<input type="checkbox"/>
June 17, 2014 and after the upgrade	Online Banking Log in	Your current username will remain the same. You can log in to your new Online Banking system midafternoon on June 17th. In order to minimize member impact, your current username will be remain the same. Your initial password will be provided at log in. You will then be prompted to establish a new password and select an image site key. Note: Your initial password will also be provided in your current Online Banking account prior to the upgrade.	<input type="checkbox"/>

As a reminder, ALL GFA Locations, ATMs and DEBIT CARDS will be operating as usual. Mobile Banking and our 24/7 Telephone Banking – toll free at 1-800-955-6609 – will be available.